


# California Student Aid Commission

## **Cal Grant Awarding Process**





# Early Application Resources



California  
Student Aid Commission

Web Grants | Cal Grants | Cash for College | Cal Dream Act | FAFSA

Search


This Site | California

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## Early FAFSA/CADAA/Chafee Opens October 1st Deadline to Submit Applications is March 2, 2017

### Resources for Students and Families

#### FREE Downloads for use with your 2017-18 Early FAFSA Toolkit




Keke Palmer FAFSA  
from CA StudentAid




Local Edition with CA Student A...




IRS Data Retrieval Tool (2016-1...  
IRS Data Retrieval Tool  
7 Easy Steps to the FAFSA  
Student's Guide to the Free Application for Federal Student Aid



STUDENT FINANCIAL AID  
Early FAFSA (PDF)  
Applications are Earlier, Easier, Faster




Three Steps to Early FAFSA  
Students Should Apply For Financial Aid Earlier




College Students and Parents  
What You Need to Know About the 2017-18 FAFSA  
What You Need to Know About 2017-18 FAFSA  
You'll be able to submit Your FAFSA Earlier

## NEW FAFSA



## EARLIER EASIER FASTER



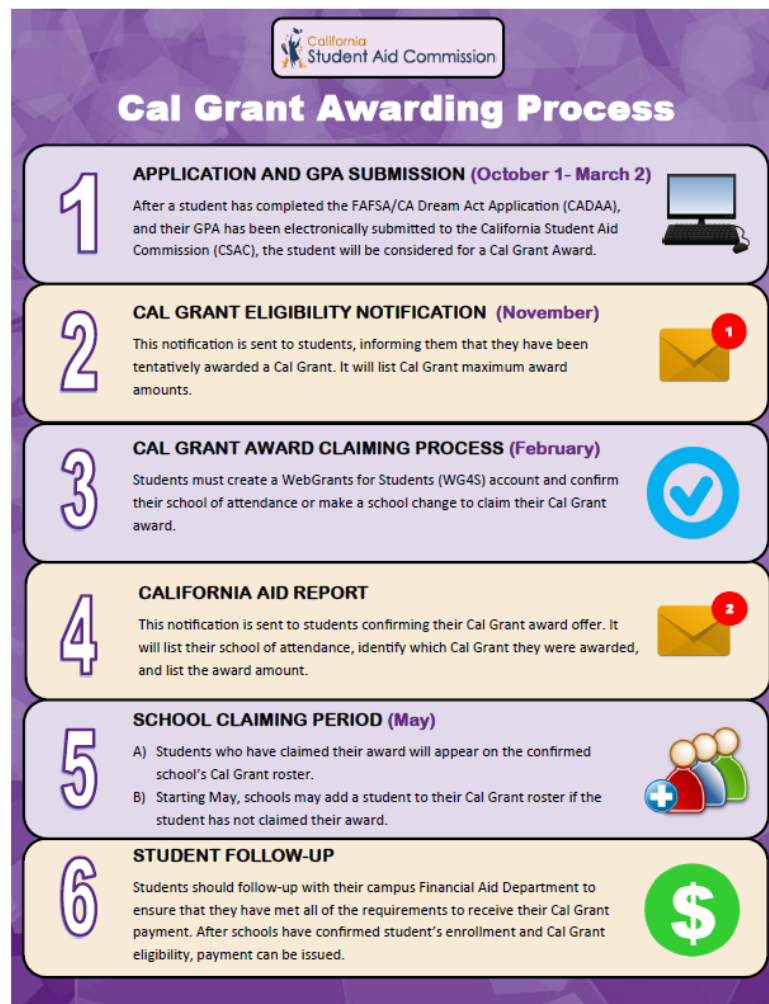


# 2017-18 Cal Grant Awarding

- **November 9, 2016:**
  - High School Entitlement Award Cycle Run
- **Roster Availability:**
  - Rosters will not be available for viewing until May 2017
  - Claiming period begins in February 2017
  - Utilize the Award Status Extract Process to Identify Cal Grant Eligible Students



# 6 Steps to a Cal Grant Award



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# Step 1: Application and GPA & Submission





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# Step 2: Cal Grant Eligibility Notification

**California**  
Student Aid Commission



  
*Making college financially accessible*

## Cal Grant Eligibility Notification

- «STUDENTNAME»
- «STREET»
- «CITY»

Date

Grant ID Number

CSAC ID Number

Academic Year

«CALGRANTDATE»

«GRANTID»

«CSACID»

«ACAD\_YR»

The California Student Aid Commission is the state agency responsible for awarding Cal Grants and other state financial aid. Based on the self-reported information on your Free Application for Federal Student Aid (FAFSA) or California Dream Act Application (CADAA) and Grade Point Average (GPA), we have determined your preliminary Cal Grant eligibility for the 2017-18 academic year.

Cal Grant award amounts vary by type of college. These are the current Cal Grant maximum award amounts that you could be eligible for if you enroll at least half time at an [eligible campus](#) from the following segments:

College Segment	Maximum Cal Grant Award Amount
-----------------	--------------------------------

Cal Grant award amounts vary by type of college. These are the current Cal Grant maximum award amounts that you could be eligible for if you enroll at least half time at an [eligible campus](#) from the following segments:

College Segment	Maximum Cal Grant Award Amount
California Community College (CCC):	\$1,670
California State University (CSU):	\$5,472*
University of California (UC):	\$12,294*
Private, Non-Profit or WASC-accredited colleges:	\$9,084*
Non-WASC accredited For-Profit Colleges:	\$4,000*

\*Cal Grant B students may also receive a \$1,670 access award in addition to the amount listed above

eligible for one or more of the following:

- Federal Pell Grant, Work-Study Program, or Federal Student Loans;
- California Community College Board of Governors (BOG) Fee Waiver;
- Institutional grants or scholarships offered at public and private colleges and universities;
- Other types of financial aid offered at your campus of attendance, such as private scholarships and student loans.

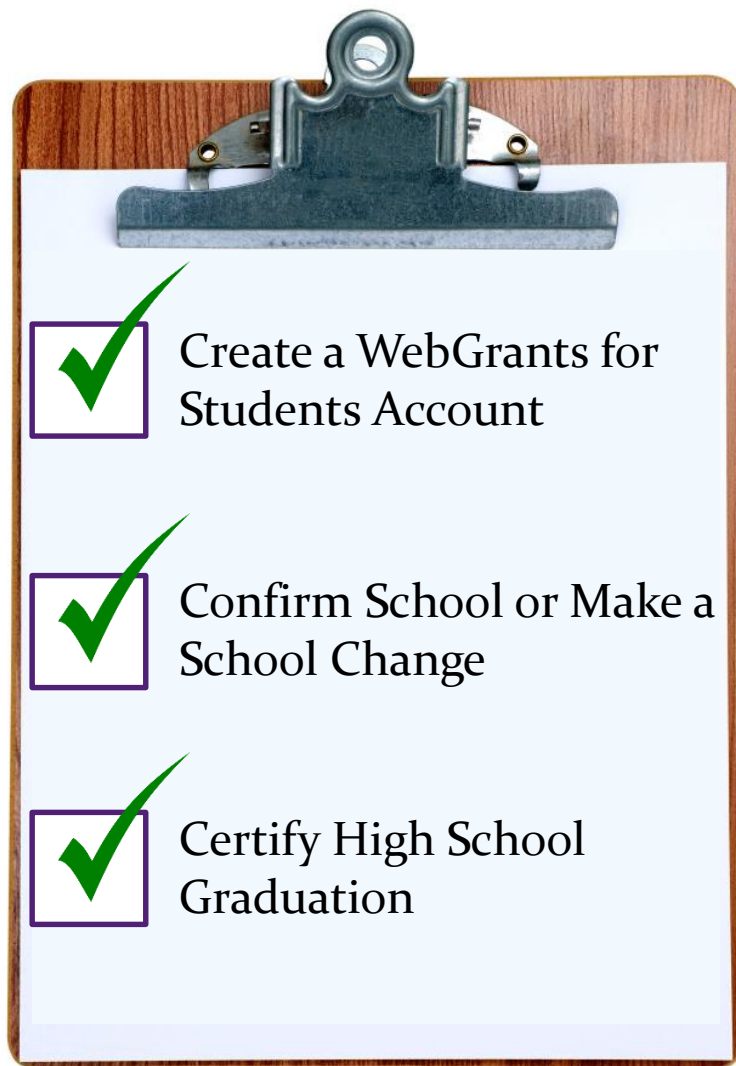
This is an initial Cal Grant award notification only. You must still apply for admission to the campus you plan to attend. Your college makes the final eligibility determination for Cal Grant prior to disbursing your award. For questions about final eligibility determination and disbursement dates, check with the financial aid office at the campus you plan to attend.

PRIVACY STATEMENT: Cal Grant information for students who are 18 years of age or older, or who have attended a postsecondary institution, will only be released to parents or guardians with written [authorization](#) from the student.

*Lupita Cortez Alcalá*  
Executive Director



## Step 3: Cal Grant Claiming Process







# Student Cal Grant Award Claiming Process

CSAC | Cal Grants | Cash for College | Cal Dream Act | FAFSA

CA.GOV California Student Aid Commission

WEBGRANTS 4 STUDENTS

update your ADDRESS

Welcome!

The California Student Aid Commission has created WebGrants 4 Students (WGS) just for you, the student. The goal is to provide you with the resources, information and tools needed to assist you with the college financial aid process. WGS will allow you to manage your Cal Grant, Chafee Grant, or Middle Class Scholarship online by letting you view updates, make school changes, make address changes, make corrections, and post leave of absence requests. It is important for you to understand that your WGS account does not replace your School or FAFSA accounts. Each account must be monitored and managed independently.

THE CALIFORNIA STUDENT AID COMMISSION'S CUSTOMER RELATIONS BRANCH FIELDS CALLS MONDAY THROUGH FRIDAY FROM 10 A.M. TO 11:45 A.M. AND FROM 1 P.M. TO 4:45 P.M. WHILE AT OUR WEBSITE. PLEASE VISIT THE FREQUENTLY ASKED QUESTIONS LINK ON THE RIGHT SIDE OF THIS PAGE OR E-MAIL US BY CLICKING THE CONTACT US LINK AT THE BOTTOM OF THIS PAGE.

Enter your User ID and Password.  
Please note the User ID and Password fields are case sensitive.  
Authorized Use Only

**WebGrants 4 Students Sign-In**

User ID

Password

[Create an Account](#)

[Forgot your User ID and/or password? Having problems logging in?](#)

[How to Apply for a Cal Grant Award](#)

[Understanding My Cal Grant](#)

[Disqualification Fact Sheet](#)

[Important Cal Grant / Chafee Updates](#)

[Important Deadlines](#)

[Search for a Cal Grant Eligible School](#)

[Financial Aid Programs](#)

[Forms / Applications](#)

[Frequently Asked Questions](#)

[Foster Youth Resources](#)

[Other Financial Aid Resources and Important Links](#)

[Security Information](#)

[Tools](#)

[Help Center](#)

[How are we doing?](#)

Pursuant to section 502 of the California Penal Code and Public Law 99-474, Title 18, United States Code, unauthorized access to applicant information will be prosecuted to the full extent of the law.

[Help](#) | [Contact Us](#) | [Glossary](#) | [Cal Grant Eligible Schools](#) | [Important Links](#) | [ECAC](#) | [Careers](#)

[Conditions of Use](#) | [Privacy Policy](#)  
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Select Language

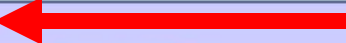




# WebGrants Portal

Welcome to WebGrants 4 Students LUCIUS BRUTUS !

## Options

- [Cal Grant](#) 
- [Chafee Grant](#) (Foster Youth Only)
- [Middle Class Scholarship](#) (CSU and UC Students Only)

## Account Information

- [Change Your Password and / or Security Questions](#)
- [Help With Your Account](#)

## Important Cal Grant / Chafee Updates

This screen contains important updates about the Cal Grant, Chafee and Middle Class Scholarship programs. CSAC makes every effort to keep you updated.

### Cal Grant Updates

-  You can complete the 2017-2018 Free Application for Federal Student Aid (FAFSA) or California Dream Act Application as early as October 1, 2016.
-  If you were denied a Cal Grant Competitive award, please be advised that the Commission cannot consider corrections to the FAFSA or GPA information. The Commission received approximately 200,000 applications to compete for the Cal Grant Competitive award cycle. The State provides us with funding for only 12,875 awards. As you can see, this is a highly competitive grant and we have a very limited amount of Cal Grant Competitive grants to award to students. Visit your financial aid office to see if they have other funding available to assist you in meeting your financial obligations.
-  What does Low Score mean? CSAC receives approximately 200,000 on-time applications annually from applicants who have demonstrated financial need to compete for 12,875 Competitive Cal Grant awards. Based on the demand, CSAC scores the applications using GPA, income, family size, parents/students educational background, single parent home and disadvantaged high school criteria. Points are assigned uniformly to all eligible applicants based on information provided on the FAFSA. If you weren't awarded a Competitive Cal Grant, your total points were lower than the 12,875 selected applicants

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# Cal Grant Main Menu

## Cal Grant Main Menu



Required items are marked below. You must complete all requirements in order to receive your award.

- ✦ [Confirmation of School of Attendance](#) Required to complete awarding process.
- ✦ [Submit High School Graduation Confirmation](#) Required to receive payment.
- ✦ [Understanding My Cal Grant](#)
- ✦ [Disqualification Fact Sheet](#)
- ✦ [Change My Address](#)
- ✦ [View My Application Status](#)
- ✦ [View My Award Detail](#)
- ✦ [View My CA Aid Report \(CAR\)](#)
- ✦ [View My Payment History](#)
- ✦ [Submit School Change](#)
- ✦ [Third Party Access to My Account](#)
- ✦ [Submit School Leave of Absence](#)

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# Confirm School of Attendance

## Confirmation of your School of Attendance

Please confirm the school you are attending below. If the school listed is not the one you will be attending, select the School Change link and you will be redirected to the screen that will enable you to complete the required school change.

☐ I will be attending the following School of Attendance: **SAN DIEGO MIRAMAR COLLEGE**

Or

☐ Make a school change on this screen: [Submit School Change](#)

☐ Student Certification: By selecting the check box and clicking the Submit button below, I am affirming that I will be attending the school listed above. I understand that it is illegal to report false or misleading information. I have read the information printed above and certify under penalty of perjury under the laws of the state of California, that the information above is true and correct.

Submit



# School Change

**Schools listed on FAFSA or CADA**

Institution Code	Institution Name
01182000	SAN DIEGO MIRAMAR COLLEGE
00127300	SAN DIEGO CITY COLLEGE
00127500	SAN DIEGO MESA COLLEGE

**Request a School Change TO a New School**

**School Change To:**

**Term Change To Occur:**

Please allow up to one week for your school to receive the updated information. You may contact your financial aid office to determine what they might need from you to determine your eligibility.

I understand that:

- My final Cal Grant award amount will be determined by my school.
- My school will re-verify my Cal Grant eligibility prior to disbursing my award.
- School changes reported too late may result in non-payment for one or more terms.

When Submitting a school change, make sure the school is listed on your financial aid application.

☐ I have read and understand the above statements.

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# Requirements Completed

## Cal Grant Main Menu



What is the purpose of your visit today?


- ★ [Understanding My Cal Grant](#)
- ★ [Disqualification Fact Sheet](#)
- ★ [Change My Address](#)
- ★ [View My Application Status](#)
- ★ [View My Award Detail](#)
- ★ [View My CA Aid Report \(CAR\)](#)
- ★ [View My Payment History](#)
- ★ [Submit School Change](#)
- ★ [Third Party Access to My Account](#)
- ★ [Submit School Leave of Absence](#)

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# Step 4: California Aid Report





2017-2018 California Aid Report (CAR)

• «STUDENTNAME»	Date	«CALGRANTDATE»
• «STREET»	Grant ID Number	«GRANTID»
• «CITY»	CSAC ID Number	«CSACID»
	Academic Year	«ACAD_YR»

Congratulations, you are being offered a Cal Grant award for the 2017-18 academic year! Please review the steps below to ensure receipt of your Cal Grant award offer beginning fall 2017.

To receive the Cal Grant award offer you must:

- ✓ Confirm that the school listed below is the one you plan to attend. If it is not, you must submit a school change in your Webgrants for Students (WGS) account so you can get the award at the campus you will attend beginning fall 2017.
- ✓ If you have not already done so, log on to [www.webgrants4students.org](http://www.webgrants4students.org) and create your WGS account to manage your Cal Grant and satisfy any outstanding requirements. Make sure you read "Understanding my Cal Grant" and keep your email address updated so you can receive up-to-date information notifying you of any changes that may impact this Cal Grant award offer.
- ✓ Understand your campus financial aid disbursement options. These may include direct deposit to your bank account, a paper check, or a debit card. Check your campus student account or contact your financial aid office for Cal Grant disbursement dates.
- ✓ Register with the Selective Service if you are a male living in the U.S. and are between the ages of 18 through 25. For more information about Selective Service requirements go to [www.sss.gov](http://www.sss.gov).
- ✓ Satisfy all outstanding Cal Grant requirements. Depending on the type of Cal Grant you have been offered, you may be required to complete a requirement on your WGS account. Log on to your WGS account to verify there are no additional requirements to complete. Your school may also have other requirements that must be completed, so please check with the financial aid office at the school you plan to attend. **Failure to respond promptly will result in your award being withdrawn.**
- ✓ Use this award offer during the 2017-18 academic year or it may be withdrawn. Based on the final State Budget or final eligibility determined by your campus, this Cal Grant award offer may be reduced or withdrawn. Award is subject to change depending on the school of attendance chosen.

Cal Grant Eligible Schools:	Cal Grant A	Cal Grant B
«COLLEGE1»	«CALGRANTAFLD1»	«CALGRANTBFLD1»

PRIVACY STATEMENT: Please be aware, Cal Grant information for students who are 18 years of age or older or students who have attended a postsecondary institution will only be released to parents or guardians with written [authorization](#) from the student.

**Rupita Cortez Alcalá**  
Executive Director



# College Claiming Period



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# College Claiming Process

1. Award Status Extract File
2. School Change Data File



# Award Status Extract

California Student Aid Commission (SAPRD)  
WebGrants System

[Portal Menu](#) [Tools](#) [Help](#) [Sign Out](#)



## Help Center

### File Specifications

- ◆ [Award Status Extract](#)
- ◆ [Accept/Reject](#)
- ◆ [Cal Grant Enrollment File](#)
- ◆ [Disqualified Renewal Students](#)
- ◆ [Dream Act IT Technical Documentation](#)
- ◆ [EL Verification](#)
- ◆ [Grant Roster](#)
- ◆ [High School Grad. Date Verification](#)
- ◆ [Non-SSN GPA Record Layout](#)
- ◆ [SB70 File Layout](#)
- ◆ [School Change Data File Upload](#)
- ◆ [SSN GPA Record Layout](#)
- ◆ [Student Program Change Upload](#)





# Award Status Extract

## Day 1

- **Create:** Upload File of Admitted/Enrolled Students
- **Upload:** File to WebGrants

## Day 2

- **Review:** Award Status Extract Upload Summary Report

## Monday

- **Download:** Award Status Extract – Awarded & Non Awarded Data Files



# Day 1: Creating File Upload

## Award Status Extract Upload File – Layout

- Header Record
  - School Code
  - School Name
  - Academic Year
  - Total Record Count
- Content = SSNs / Dream Act ID
  - 9-digit number only
- Save file to your computer

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# Day 1: Upload to WebGrants

The screenshot shows a web form for uploading files. It has a blue header bar with the text "Academic Year" and "Browse and select Files to upload". Below the header, there are four rows, each with a number (1, 2, 3, 4), a dropdown menu showing "2016 - 2017", a "Browse..." button, and the text "No file selected.". At the bottom right, there is a "Submit" button. Three red arrows point to the first dropdown menu, the first "Browse..." button, and the "Submit" button.

	Academic Year	Browse and select Files to upload	
1	2016 - 2017 ▾	Browse...	No file selected.
2	2016 - 2017 ▾	Browse...	No file selected.
3	2016 - 2017 ▾	Browse...	No file selected.
4	2016 - 2017 ▾	Browse...	No file selected.
<div>Submit</div>			

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# Day 2: Review Report

## Award Status Extract Upload Summary Report

BATCH DATE: 06/03/2016

CALIFORNIA STUDENT AID COMMISSION  
AWARD STATUS EXTRACT DATA FILE UPLOAD REPORT  
ACADEMIC YEAR 2015

PAGE: 1  
RUN DATE: 06/03/2016  
RUN TIME: 19:19:44

School Code – School Name

A pre-edit of the Award Status Extract data file uploaded on 06/03/16 produced the following results.  
Award status extracts will finish processing during the next weekly cycle.

### Record Counts

Number of records read.....	13406
Number of records correctly formatted.....	13406
Number of records not correctly formatted.....	0
Number of blank records.....	0

\*\*\* END OF REPORT \*\*\*



# Monday: Review Data

## Award Status Extract – Awarded Data File

### **Includes**

SSN

Student Full Name

Date-of-Birth

New, Renewal Status

Grant ID #

Education Level

Cal Grant Award Details

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# School Change Data File

California Student Aid Commission (SAPRD)  
WebGrants System

[Portal Menu](#) [Tools](#) [Help](#) [Sign Out](#)



## Help Center

### File Specifications

- ◆ [Award Status Extract](#)
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- ◆ [Student Program Change Upload](#)



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# School Change Data File

Award Status Extract

■	
■	
■	
■	
■	
■	
■	

**Social Security Numbers**

School Change

■	
■	
■	
■	
■	
■	
■	



# School Change Data File

Create a School Change Upload Data File

- Header Record
  - Transaction Code
  - School Code
  - School Name
  - Date
  - Academic Year
  - Total # of Records
- Content
  - Student SSN
  - Effective Term



# School Change Data File

The form is titled "Academic Year Browse and select Files to upload". It contains four rows, each with a number (1-4), a dropdown menu for the academic year (all set to "2016 - 2017"), a "Browse..." button, and the text "No file selected.".

	Academic Year	Browse	Files to upload
1	2016 - 2017	Browse...	No file selected.
2	2016 - 2017	Browse...	No file selected.
3	2016 - 2017	Browse...	No file selected.
4	2016 - 2017	Browse...	No file selected.

Submit

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# School Change Data File

- School Change Upload File will process over the weekend.
- Monday the roster will include all of the Cal Grant eligible students for that Institution.
- Entitlement awards are made weekly, the Award Status Extract process can be done multiple times per academic year.



# Timing

- **November:** schools may begin uploading student *Award Status Extract* files.
- Rosters will not be available for viewing until **May 2017**
- **May:** schools may begin claiming students through the *School Change Upload* process.

# Step 6: Student Follow-Up







# Benefits for Confirmation Process

- **Student Benefits:**
  - Better student communication
  - Increases student involvement
- **Institution Benefits:**
  - Accurate rosters
  - Increased paid rates
  - Preparation for the federal school randomization



## Institutional Support

Phone: 1(888)294-0153

Fax: 1 (916) 464-6499

[SchoolSupport@csac.ca.gov](mailto:SchoolSupport@csac.ca.gov)

[www.csac.ca.gov](http://www.csac.ca.gov)

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